

# SOMERSET BAY CONDOMINIUM ASSOCIATION, INC.

c/o Elliott Merrill Community Management

835 20<sup>th</sup> Place, Vero Beach, FL 32960 ~ Phone (772) 569-9853 ~ Fax (772) 569-4300

[meganm@elliottmerrill.com](mailto:meganm@elliottmerrill.com)

## APPLICATION FOR LEASE AND APPROVAL

NOTE: This application must be accompanied by a copy of the **Lease Agreement with a fee of \$100.00, inclusive of a background check**, made payable to Somerset Bay Condominium Association, Inc. An additional **\$75 processing fee** is should be included made payable to Somerset Bay. **Please allow up to thirty (30) days for approval process. Prior to approval, the Association Board may require an interview of the applicant(s).**

Date: \_\_\_\_\_

Building #/Unit # \_\_\_\_\_ Current Owner's Name \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Name of Co-Applicant \_\_\_\_\_

Present Address \_\_\_\_\_

Phone \_\_\_\_\_ Email: \_\_\_\_\_

Date of Lease (minimum of 6 months): \_\_\_\_\_

1. Applicant's Present or former Occupation: \_\_\_\_\_

Nature of Business or Profession: \_\_\_\_\_

Business Address: \_\_\_\_\_

2. Co Applicant's Present or Former Occupation: \_\_\_\_\_

Nature of Business or Profession: \_\_\_\_\_

Names of all persons who will reside in leased unit: \_\_\_\_\_

\_\_\_\_\_

Pets (Y or N) \_\_\_\_\_ Total # \_\_\_\_\_ Type: \_\_\_\_\_

Please note the restrictions regarding pets in the Rules and Regulations

Applicant's Club Affiliations (past and present)

1. \_\_\_\_\_
2. \_\_\_\_\_

Co Applicant's Club Affiliation's (past and present)

1. \_\_\_\_\_
2. \_\_\_\_\_

Applicant's Schools and Colleges Attended and Degrees Awarded

1. \_\_\_\_\_  
Name City/State Degree
2. \_\_\_\_\_  
Name City/ State Degree

Personal references (local residents, if possible):

1. \_\_\_\_\_  
Name City/ State Telephone
2. \_\_\_\_\_  
Name City/ State Telephone

Business References (include on current banking reference):

1. \_\_\_\_\_  
Name City/State Telephone
2. \_\_\_\_\_  
Name City/State Telephone

I represent the above information is complete and true is complete and true and I give my full authorization to obtain my Credit Report, Criminal History Records and Eviction Record and to verify this information.

I further state that I have read, understand, and agree to abide by the terms and provisions of the Declaration of Condominium establishing Somerset Bay, a Condominium, the Articles of Incorporation and the By-Laws of Somerset Bay Condominium Association, Inc., and the Rules and Regulations as amended for time to time and adopted pursuant to these documents.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Co Applicant's Signature

*Please forward completed application, sale/rental contract and application fee to:  
Somerset Bay Condominium Association, Inc.  
c/o Elliott Merrill Community Management  
835 20<sup>th</sup> Place, Vero Beach FL 32960*

**For Association Use Only**

Application received on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Date of Interview: \_\_\_\_\_ Initials: \_\_\_\_\_

Approved by the Board of Administration: \_\_\_\_\_  
Signature Title